

FLEXFORUM |

Steering Group meeting

When	Thursday 11 June 2026, 0900-1100
Where	Virtual
Who	Toby Stevenson, Nicole Kirkham, Terry Paddy, Matt Smith, Fiona Wiseman, Tim Calder, Malcolm Cleland, Matt Bostwick Secretariat: Craig Evans, Lyndal Blatch. Observers: Brian Fitzgerald (EECA), Siobhan Bradley (EA), Sean McCready (Commerce Commission)
Apologies	Sam Elder

Session notes

1: Welcome

The Chair welcomed everyone to the session.

The SG:

- noted apologies
- noted their individual obligations relating to the Commerce Act 1986 prohibiting anti-competitive conduct
- noted interests
- confirmed the agenda.

Strategic items

2: Flexibility Plan - 2026 progress report

The SG went through the FlexForum progress assessment exercise

- giving their individual perspective on the practical increase in flexibility options and benefits households, businesses and communities have experienced in the past 12 months
- rating progress on a 1-5 scale based on their perspective whether activity and progress is sufficient to deliver the step within 12-18 months.

SG members were asked to provide their 2-3 priorities for the coming year after the meeting.

Standing items

3: Engagement

The SG noted the engagement update including:

- conversations had and upcoming
- update on who is listening to FlexForum through its website, newsletter and linkedin channels.

4: Workplan

The SG noted the workplan update.

- Flexibility Plan progress assessment - the SG noted the initial insights from the desktop scan, and mini-workshops have been scheduled for June to get Member input on the state of progress, customer impacts, and priorities.
- The digitalisation deep dive is complete - published on 26 May. We are already seeing practical applications for the FlexForum insights emerging out there.
- The pricing and orchestration deep dive kicked off on 4 June. We held a member workshop very well attended with 45 people and feedback suggested it was a great workshop.
- Knowledge sharing - we are producing flex project updates that focus on what is being done. Pace of publication depends on project lead reviews.

5: Finance

The SG noted the financial update.

- FF financial position is healthy relative to budget.
- There are two Membership anniversaries for June. Invoices have been sent. There are three anniversaries coming up in July.
- The SG endorsed signing the 2026 Financial accounts.

Procedural items

6: Memberships

The SG approved the membership of Lyttleton Energy Transition Society becoming a member of the FlexForum.

The SG noted Wellington Electricity was no longer a member after not renewing its subscription (invoiced October 2025).

7: Actions

The SG noted the status of actions from previous sessions.

8: Next Steering Group meeting

The SG confirmed the SG meeting is Thursday 9 July 2026.

9: AoB/Close

Meeting finished at 11.28.

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