

FLEXFORUM |

Steering Group meeting

When	Thursday 09 April 2026, 0900-1100
Where	Virtual
Who	Toby Stevenson, Matt Botswick, Sam Elder, Terry Paddy, Matt Smith, Malcolm Cleland, Nicole Kirkham, Fiona Wiseman Secretariat: Craig Evans, Lyndal Blatch. Observers: Siobhan Bradley (EA), Sean McCready (Commerce Commission)
Apologies	Tim Calder, Daniel Gnoth (Ara Ake), Brian Fitzgerald (EECA), Mark Herring (EA)

Session notes

1: Welcome

The Chair welcomed everyone to the session.

The SG:

- confirmed there was a quorum
- noted apologies
- noted their individual obligations relating to the Commerce Act 1986 prohibiting anti-competitive conduct
- noted interests
- confirmed the agenda.

Strategic items

2: AGM 2026 arrangements

The SG discussed the upcoming schedule for the 2026 AGM.

The Steering Group agreed to the date of Thursday 30th July 9.30-11am

Standing items

3: Engagement

The SG noted the engagement update including:

- conversations had and upcoming
- update on who is listening to FlexForum through its website, newsletter and linkedin channels

4: Workplan

The SG noted the workplan update including:

1.Flexibility Plan progress assessment -workshops to talk through progress will be held in late April and May.

2.Deep dives into the 'digitalisation and data'is 50% done and the deep dive on pricing and orchestration mechanisms is underway.

3.Knowledge sharing:

- Content for seven flex project updates are being collected.
 - Queenstown electrification accelerator and Energising Queenstown projects
 - Mangawhai Hills, a community first energy system.
- Scaled DF pilot projects - All distributors were asked by EECA to complete a template by 21 March.

4.Support for learning-by-doing:

- Flex day has been thought to be an afternoon/morning session across two days.

5: Finance

The SG noted the financial update.

- FF financial position is healthy.
- Membership subscriptions are nearly up to date. Outstanding subscriptions are being followed up.

Procedural items

6: Memberships

The SG approved membership of Nexbe and noted enquiries from five others.

Nexbe membership was confirmed by the SG members

7: Actions

The SG noted the status of actions from previous sessions.

8: Next Steering Group meeting

The SG confirmed the SG meeting is Thursday 14 May 2026 9am-11am.

The SG confirmed the change of date for next month's meeting to Thursday 21st May.

9: AoB/Close

Meeting finished at 10.13am

FINAL