

## Steering Group meeting: 13 July 2023

<b>When</b>	<b>Thursday 13 July 2023, 1330-1430</b>
<b>Where</b>	Virtual
<b>Who</b>	Mark Herring, Terry Paddy, Matt Smith, Evie Trolove, Fiona Wiseman Secretariat: Craig Evans
<b>Apologies</b>	Shay Brazier, John Campbell

### Session notes

#### Agenda overview

The group agreed the agenda and that there was a quorum for the meeting.

The group noted that Margaret Cooney (Octopus) had agreed to step down from the Steering Group given Octopus had not confirmed its membership of the FlexForum. The group agreed to proceed with 7 members and decide on filling the vacancy after incorporation after noting the constitution enables the Steering Group to fill vacancies.

#### 1 Finalise arrangements for the incorporation meeting

The group confirmed that the candidates for independent chair should be accepted and voted on by Members.

- Steve Batstone was nominated by Vector, Manawa, Mercury and Orion
- John Hancock was nominated by Ara Ake

The group confirmed the agenda for the incorporation meeting, the list of eligible Members (at 12 July 2023), and the approach to voting.

#### 2 FlexForum submission to the Commerce Commission

The group agree to make a FlexForum submission to the Commerce Commission on the draft input methodologies, with the key messages to be confirmed by a small group of Members.

- key messages to focus on the FlexForum objective.

#### 3 FlexForum insights on barriers to increasing the availability of flexible resources

The group agreed to finalise and publish the FlexForum insights: barriers to increasing the availability of flexible resources.

- ensure it clearly describes the background and purpose of the insights and emphasises opportunities/forward looking approach of the FlexForum.

Finish 1431.